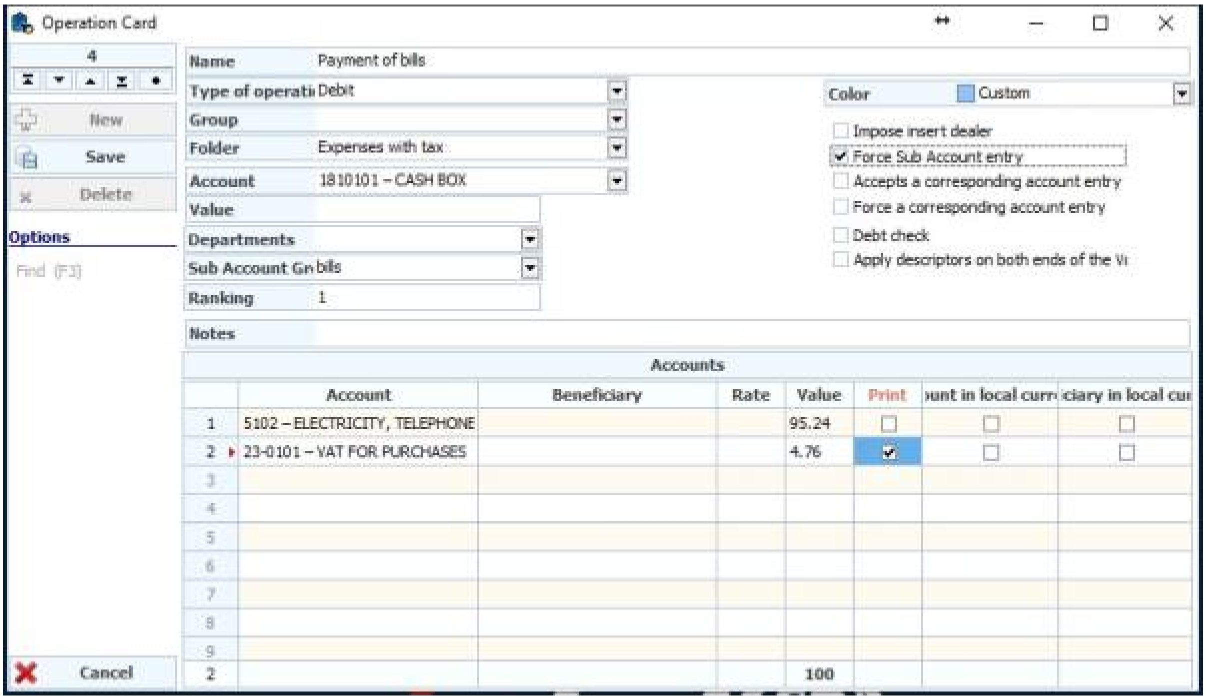
Operation Card

It is a process of preparing a process that is used frequently, for example, electricity bills to facilitate .the process of entering this expense through an operations payment muniment



Card Includes

Name: The name of the operation

Type of operation: debit or credit

Group: When you want to link the practical card to a specific group of accounts

Folder: We put the folder that was created in an operation folder card

Account: The account linked to the transaction and may be left blank if you specify a group of accounts

Value: the value of the invoice (if the invoice is fixed, we put its value here and it can be modified from within the operation) Departments: showing the operation at a specific department

Sub Account Group: To link the operation to a sub account group

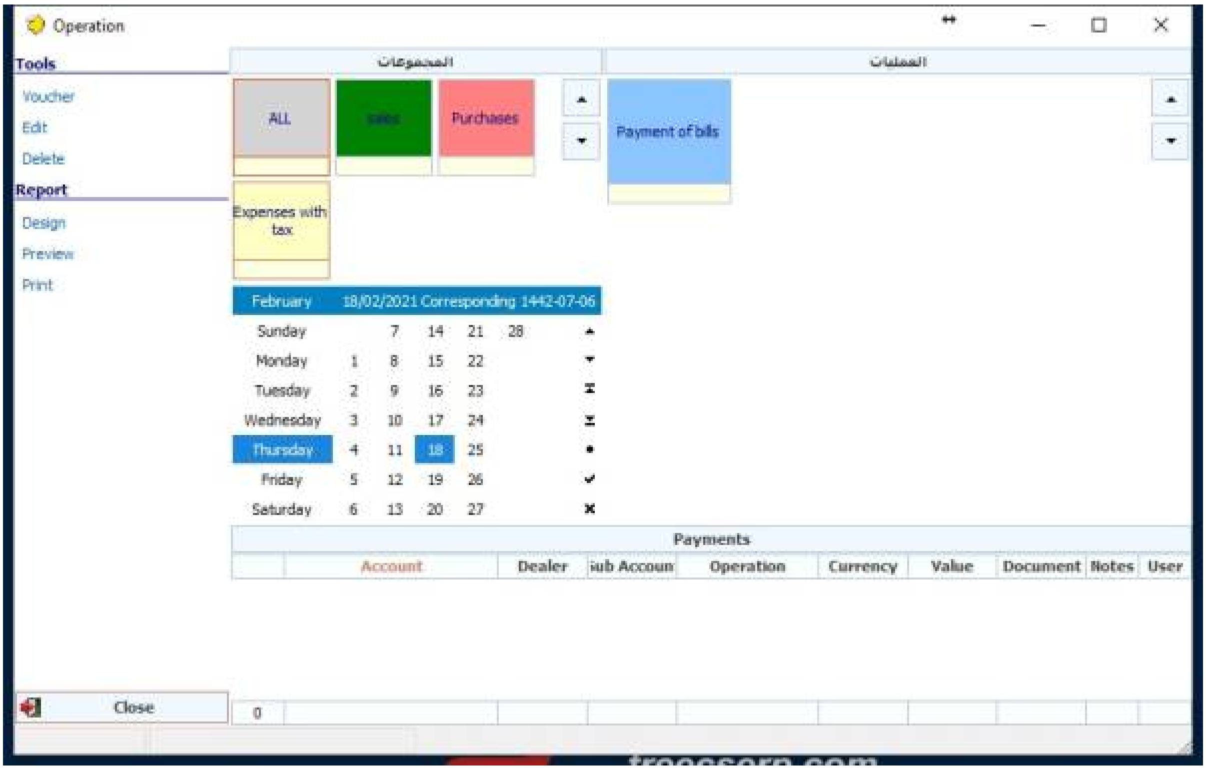
Ranking: Ranking the card among other cards

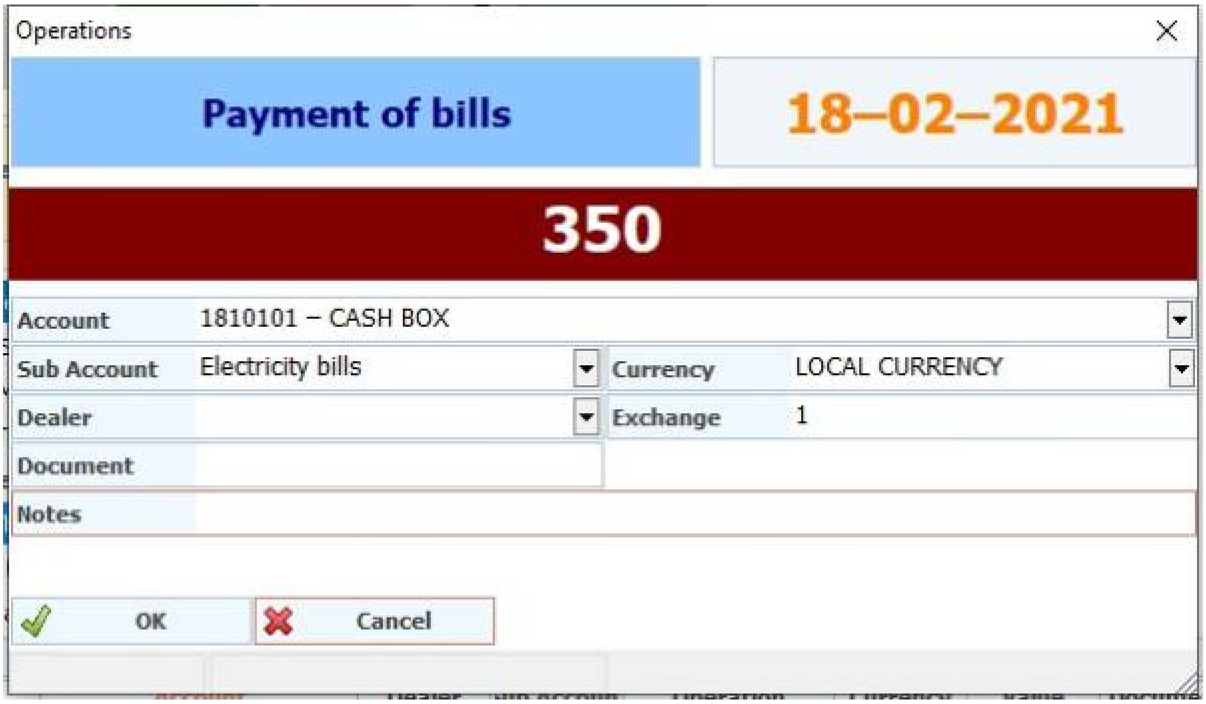
Color: The color of the card you will show in

Table) Accounts: In it the accounts associated with the operation are placed)

In the operations payment muniment, the added transaction will appear, and here is the example invoices

You will click on Bills, enter the expense value, and press OK, then this process will be stored


Operation
Tools
Voucher
Edit
Delete
Report
Design
Preview
Print
المجموعات
العمليات
ALL
sales
Purchases
Payment of bills
Expenses with tax
February 18/02/2021 Corresponding 1442-07-06
Sunday 7 14 21 28
Monday 1 8 15 22
Tuesday 2 9 16 23
Wednesday 3 10 17 24
Thursday 4 11 18 25
Friday 5 12 19 26
Saturday 6 13 20 27
Payments
Account
Dealer
Operation
Currency
Value
Document
Notes
User
Close
0


Operations
Payment of bills
18-02-2021
350
Account
1810101 - CASH BOX
Sub Account
Electricity bills
Currency
LOCAL CURRENCY
Dealer
Exchange
1
Document
Notes
OK
Cancel