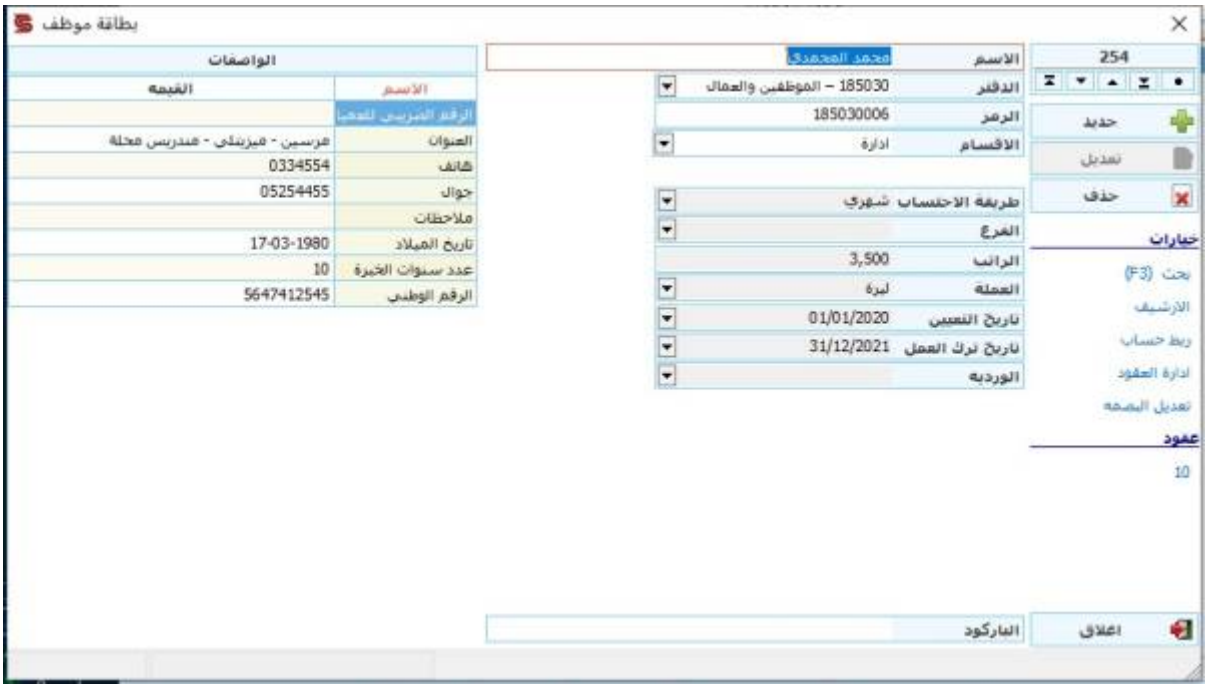
Employee Card

This card is used to add, amend or delete employee accounts, provided that there is no movement on the account



Includes an employee card

Name : The employee's name

Folder: The account folder in the chart of accounts

(**Code** : the employee account code (left blank to automatically take a code

Departments : The employee's department

The other tabs are filled in by creating a contract for the employee through the Contracts Department

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Last update: **2021/04/23 03:09**