

## Materials

This card is used to add new materials, modify or delete them (provided that there is no movement on the materials when deleting), as the materials card contains options for each material, and .includes several tabs

Descriptors		Units		Prices		
Name	Value	Unit	Amount	Price	Unit	Value
FOREIGN NAME		piece	1	SELLING	piece	400
SPECIFICATIONS				BUYING	piece	350
Brand						
Model						
manufacturing ye						
OS						
Generation						
Product warranty						
Years warranty						
Product agent						

Barcode		Barcode		Barcode			
Barcode	Unit	Price	Notes	Barcode	Unit	Price	Notes
10102	piece	400					

**: We fill in the fields**

**Name:** Material name

**Folder:** Determine the folder to which this material

**.Code:** We either put it manually or leave it blank to automatically take a number

There is an option (Folder) in the material card when activated, meaning that this material is a folder for the materials for which we specify this material as a folder. We cannot perform inventory .operations on the folder, but rather it is a filter used in reports and inventory organization

**Material information:** Under this field, we have two tabs of information

**: General tab**

:As shown in the picture above, here we specify the following information

**Descriptors:** Here we define the values of the descriptors for this material, which we will learn later how to open the Descriptors Card

**(Units:** Here we define the units belonging to this material such as (piece - box - kg

We can enter more than one unit of the material with its value linked to the basic unit, noting that at least one basic unit must be specified and its amount = 1

**Prices:** To enter the prices of the material with the possibility of linking the price to the unit, that is,

.each unit becomes its own price for this material

**Barcode:** This field is for the materials that are dealt with during sale or purchase via barcode, and here we enter the barcode for the material with the possibility of linking the barcode to the unit, price, class, and type. Here we take advantage of the possibility of placing all the items and types of this material with a special barcode It is in a single material card with the possibility of filtering when requesting reports.

A barcode can be created automatically through a barcode generation tool. Of course, the unit, item, type, and meal must be specified, provided that a barcode is given for the item (type, meal) when creating its card, and after determining the barcode generation tool can be pressed and a barcode will be created automatically for the item.

مواد

اسم: بطاك جينز slim  
الدفتر: 2 - المسة  
الرقم: 200001

معلومات المادة

الاسعار		الوحدات		الوصفات	
القيمة	الوحدة	السعر	المقدار	الوحدة	القيمة
70	قطعة	بيع	1	قطعة	
40	قطعة	شراء			

الباركود

الملاحظات	السعر	النوع	الصنف	الوحدة	الباركود
	70	اسود	36	قطعة	
	70	اسود	38	قطعة	
	70	اسود	40	قطعة	
	70	اسود	42	قطعة	

بعد تحديد الوحدة و الصنف و النوع يمكن الضغط على توليد باركود ليتم انشاء باركود للمادة

توليد باركود

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الباركود

الملاحظات	السعر	النوع	الصنف	الوحدة	الباركود
	70	اسود	36	قطعة	20000136050
	70	اسود	38	قطعة	20000138050
	70	اسود	40	قطعة	20000140050
	70	اسود	42	قطعة	20000142050

:Options tab

**Category:** Through which the item to which the material belongs is determined

**Class:** The tax class that the material belongs to is determined

**Discount%** : A discount rate for the material can be determined by invoices as a maximum, and for example, 20% meaning that a discount cannot be made on this item with a value not exceeding 20% of the price

**Serial numbers option** : This option is selected if the material has its own serial number and is mostly used for electrical or electronics tools



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Last update: 2021/04/23 03:10