

## SELECT DOCUMENT

This screen appears after pressing the new button on the Add Documents screen

You can use the search box to access the required document template, or click on the required section to view the templates for this section. When you click on the Accounting tab, for example, you will see templates for documents in accounting that can be added according to the license you have

Select the required document and press OK to a new screen appear, choose the appropriate name for the new document and put the required settings for the document you chose

Group	Name
1 Stocks	Opening Invoice
2 Stocks	Purchases
3 Stocks	Returned Purchases Invoice
4 Stocks	Sales invoice
5 Stocks	Sales with confirm
6 Stocks	Sales Returns Invoice
7 Stocks	Transfers Invoice
8 Stocks	Invoices Payment
9 Stocks	Inventory Settlement
10 Stocks	Simple Reconciliation
11 Stocks	Attached Payment
12 Stocks	Cost decrease
13 Stocks	Cost raising
14 Stocks	Debit Balance Payments
15 Stocks	Credit Balance Payments



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Last update: 2021/04/27 09:41